



John Marshall Mid-High Enterprise School

12201 N. Portland, Oklahoma City, OK 73120 | P: 405-587-7200

Dear JM Parents/Guardians:

The JM Administrators, Faculty and Staff would like to welcome you and your child to the 2017-18 school year at John Marshall Enterprise School! Please feel free to stop by and introduce yourself as your schedule allows. We invite all our parents to come by and become familiar with the school, staff, teachers, and to volunteer throughout the year. Please be aware that we are continually striving to improve our academic programs, as well as athletics, fine arts and extra-curricular activities.

School Start/End Times: Please remember that it is important for your child to arrive at school on time. The school day begins at 7:35 am. There is no supervision before 7 a.m. each day, so please make sure that if you drop your child off in the morning it is after 7 a.m. School releases at 2:25 pm each day, unless he/she is in after school athletics or activities. Please ensure your child has a ride home at that time. After-school tutoring, Advanced Placement Study Sessions and Saturday School times are posted on the school website.

Attendance: Please be aware that attendance is crucial for your child's success. The state requires that on the 11th unexcused absence per semester a student receives a "no credit" for the course.

Dress code: The school's dress code is the OKCPS dress code (see back of page).

Enrollment: District-wide enrollment dates are Tuesday-Friday July 18th – 21st, 8 am- 2 pm-closed for lunch from 11:00-11:45 am; and Thursday, July 20th 4-7 pm. (NEW STUDENTS ONLY) Please bring your child's birth certificate, shot records, 2 proofs of residence, and transcripts (if transferring from another school). (RETURNING STUDENTS) 2 proofs of residence and your driver's license/i.d.

Supplies/materials: Supplies and educational materials for your child's grade level will be available in the main office, registrar's office, and on our school's website for each grade level on July 18th. Additionally, the supply list will be at the Walmart on Penn and Memorial Ave., for your shopping convenience.

Important Upcoming Dates: Please mark the following dates on your calendar—

Incoming 7th grade Orientation (for parents & students) – July 27th, 2017, 5:30-7 pm

Freshman Orientation (all 9th graders only) – July 25th, 2017, 5-7 pm

Classes Begin – Tuesday, August 1st, 2017, 7:35 am

Open House – Middle and High School August 17th, 4-7 pm

Labor Day – Sept. 4th (No School)

After School Tutoring: Buses will be available on Wednesdays and Thursdays at 4:30 pm to take your child home after tutoring (2:30-4:15 pm). Please ensure that your child signs up with their teacher. Misuse of the tutoring bus will result in loss of bus privileges.

Please follow us online at <http://okcps.johnmarshall.schooldesk.net> on our Twitter, or Facebook for current news and events. We also send out phone notifications using the auto-dialer. Please update your contact information with the Registrar to ensure that you receive important information.

We are looking forward to an outstanding year of learning!

Aspasia Carlson

Principal aacarlson@okcps.org / (405) 587-7241 (office)



John Marshall Mid-High Enterprise School

12201 N. Portland, Oklahoma City, OK 73120 | P: 405-587-7200

JOHN MARSHALL DRESS CODE 2017-18

These guidelines apply to all students in District schools when they are at school or school-sponsored events:

PANTS*, SLACKS, SKIRTS, SHORTS, CAPRIS AND DRESSES • Selected from khaki and school-designated colors (any color of jeans/slacks, athletic shorts, joggers, etc.) • Fastened at waist, except for dresses. Sagging or “low rise” clothing is inappropriate for school. • Leggings may be worn under skirts, shorts, or dresses. • Hemlines must be of modest length at or below the student’s fingertip with arm fully extended.

SHIRTS** • Selected from white and school-designated colors (All Colors/JM shirts/College/Thunder) • Long or short-sleeved with or without collars as designated by school. • (No Vulgar/Gang-related/Drugs or Alcohol references on any clothing items) • No tank tops • Buttoned or zipped appropriately.

SHOES • Shoes are required at all times on school property and school buses. Shoelaces must be tied. • Flip-flops, Slides, beach or pool shoes, and house shoes are not acceptable for school.

OUTERWEAR • Any color hoodie, sweater, sweatshirt, letterman’s jacket, club/team jacket can be worn in the classroom (no lewd, suggestive, alcohol/drug pictures or ads allowed on any clothing items) • Large coats may not be worn inside the building during school unless the principal makes an exception if the school is unusually cold, but shall be worn to school and placed in the student’s locker or hung in the student’s classroom or another location designated by the Principal. Hoods are not to be worn in the building at any time.

HATS, JEWELRY AND ACCESSORIES • Caps, hats, or head coverings including scarves, bandanas, and sweatbands are not worn in school building. Exceptions include a head covering associated with student’s religious beliefs, for medical reasons, or as approved by school administration for a special school activity (JM Team hats, visors) • Jewelry and accessories which pose a safety concern for the student or others are prohibited. • Student belts should be worn in the belt loops. (No vulgar/gang-related drug or alcohol pictures or references can be worn on any accessories, per OKCPS dress code.

All John Marshall teams and organizations may wear uniform or dress as designated by the Athletic Director, Coach and/Administrative team, on game days.

*Pants with holes above the knee must have tights or leggings worn underneath

**No crop-tops, belly-shirts, spaghetti straps, tank tops or off-the-shoulder tops

JOHN MARSHALL CELL PHONE POLICY 2017-18

Students may bring cell phones to school and use them in the cafeteria during their breakfast and lunch. Cell phones should be put away, out of sight, and turned to silent while in the hallways, classrooms and common areas at all other times during school day hours. A cell phone contract will be sent home with each student during orientation; please sign and return the contact to the grade level administrator. Orientation presentations for MS & HS will be posted on the website for parents to review in July.